**Recertification Training Outline**

(This outline format can be altered to meet specific needs of the course provided. This is **NOT** a required format)

Today’s date:

Course Name:

Credit Hour(s) Requested:

**Content:**

**I.**  **Topic Minutes:**

* Brief description of material to be covered

**II. Topic Minutes:**

* Brief description of material to be covered

**III. Topic Minutes:**

* Brief description of material to be covered

**IV. Topic Minutes:**

* Brief description of material to be covered

**V. Topic Minutes:**

* Brief description of material to be covered

**Total Minutes:**